

**INDEPENDENT (SELF) PROGRAM
JOB OFFER**

Temporary Offer of Employment: (to be completed by employer)

Participant name: _____

Company name: _____

Company address: _____

Supervisor/Manager: _____

Telephone: (____) _____ Email: _____

Dates of employment

First day of work: _____ Last day of work: _____

Position title: _____

Brief job description: _____

Starting wage: _____ Guaranteed hours per week: _____ Overtime? ☐ Yes ☐ No

Frequency of pay: ☐ Every two weeks ☐ Every week ☐ Other If other specify: _____

Is employee housing available? ☐ Yes ☐ No Cost of Housing (if applicable): _____

Type: ☐ Apartment ☐ Dorm ☐ Other If other specify: _____ Deposit amount: _____

Additional Comments: _____

Note to Employer: By completing this form you are agreeing to hire the above international student on a temporary basis. The above student is participating on a 4 month, J1 work/travel program sponsored by an accredited J1 sponsor.

Employer Name

Signature

Date

Participant Agreement to terms of Employment:

I accept to the above job offer and the terms of employment. I understand the conditions of my employment may change based on the needs of my employer and any other unavoidable circumstances.

Participant Name

Signature

Date